

REQUEST FOR PROPOSALS



Disaster Debris Clearance and Removal Services

RFP # 221129-237 Addendum 1

Date of Issue: December 30, 2022

***UPDATED DATE* Proposals Due: January 9, 2023 @ 12pm EST**

Issued for:

**Pender County Emergency Management
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Issued By:

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Addendum 1 has been issued to provide answers to questions on the RFP. The maximum size of the proposal remains at 50 double sided pages; Specific documents have been identified that will not count against the limit. The due date has been extended to January 9, 2023 at 12pm EST.

Q1. Due to the amount of information being requested, would the County consider raising the page limit to allow us to respond to each requirement in the most sufficient manner?

A1. The county will only allow 50 pages, which can be double sided. See question 2 for documents that will not count toward the limit.

Q2. What will count against the 50 page limit?

A2. There is a 50 page limit. Financial reports, litigation documentation, licenses, Bid Bond documents, safety policies, an included copy of the RFP or forms to be completed in the RFP (pages 22-26 and 28-31) and organizational pages such as cover sheets and divider pages will not count toward the page maximum. The 50 pages may be double sided; thus, allowing for 100 pages of information.

Q3. The RFP does not specify the number of copies of the proposal to be submitted. Can the county please clarify the submittal requirements?

A3. The County would like three hard copies total (original and two copies) plus an electronic version.

Q4. Are we to provide Litigation information company wide or only instances related to the Scope of Services of this RFP?

A4. General information on any company wide litigation should be included. Specific detail should be provided on instances related to the scope of this RFP.

Q5. Does the Sample Service Agreement need to be signed and returned with our submittal?

A5. It does not have to be signed.

Q6. It is not clear, can the County confirm tipping fees will be a passthrough expense where the contractor pays the fee and bills the County at direct cost with no markup regardless of what final disposal location is used?

A6. The tipping fees will be a passthrough expense, meaning the vendor shall pay tipping fees and then bill the county with no markup—regardless of what disposal location is used.

Q7. How soon after a notice to proceed is issued does the contractor have to mobilize?

A7. The contractor shall begin the process within 24 hours. This does not mean that trucks shall be actively collecting debris within 24 hours, but it does mean that a plan shall be communicated. The vendors mobilization plan should be outlined in the proposal. The vendor shall initialize the mobilization plan within 24 hours and dispatch accordingly.

- Q8. Can the County confirm it is responsible for find temporary debris management sites?**
A8. The vendor is responsible for sourcing and securing the temporary debris sites. The sites must be approved by the State of North Carolina.
- Q9. We are in receipt of the above mentioned RFP which is due Wednesday 1/4/23. FedEx will be closed Monday 1/2/23. Which days, if any, are the County closed for New Years? We want to ensure our proposal package will not get delayed unreasonably.**
A9. Pender County will be closed Monday January 2nd in observance of New Year's. However, with potential shipping delays due to the holidays and/or weather events, we are extending the due date until January 9, 2023 at 12pm.
- Q10. The RFP states that questions will be answered by 12/29, however, due to New Years FedEx closures, we had planned to send out proposal out on 12/29.**
A10. In order to allow firms to take into account the answers to questions submitted , as well as in consideration of the potential shipping delays, the County has extended the due date to January 9, 2023 at 12pm.
- Q11. Is the entire RFP to be returned with our proposal? If so, please confirm it doesn't count towards the page limitations.**
A11. The RFP is binding to the response and the contract. Beyond the required pages, a copy of the RFP does not have to be included with your proposal. However, if a copy is included, it will not count toward the 50 page maximum.

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