

**PENDER COUNTY
HEALTH AND HUMAN SERVICES FACILITY**

**Request for Qualifications #220318-224
Design-Build Services**

Addendum 1 : Questions and Answers

1. Has a space needs study been performed? If so, is that available?

Yes, it is available and attached as Appendices A, B, C and D (also available at www.pendercountync.gov):

Appendix A: Pender County HHS – Final Report (Adobe pdf)

Appendix B: Pender County HHS 11x17 – Final Report (Adobe pdf)

Appendix C: Pender County HHS Programming Workbook – Option 1 (Excel File .xls)

Appendix D: Pender County HHS Programming Workbook – Option 2 (Excel File .xls)

2. Are the social services department and the health department currently working together in one location?

Health Department operates out of 803 S. Walker Street, Burgaw, NC 28425.

Department of Social Services operates out of 810 S. Walker Street, Burgaw, NC

28425, with additional space at 305 S. Walker Street, Burgaw, NC 28425. The

County also has an Annex at 15060 US Hwy 17, Hampstead, NC 28443, where both departments have office space to offer services as needed on the eastern side of the county.

3. Upon review of the schedule, there is approximately a 3 month gap between Award of Contract and Notice to Proceed. Can you provide insight as to this time delay?

It was an error. Notice to Proceed will be July 7, 2022. An updated schedule is provided below.

4. Also please confirm that the Notice to Proceed is when we are to start working on the project documents and not begin actual construction.

Correct. The Notice to Proceed will be when the selected applicant should begin to work on the project document utilizing the previous Space Needs Analysis as a starting point.

**PENDER COUNTY
HEALTH AND HUMAN SERVICES FACILITY**

**Request for Qualifications #220318-224
Design-Build Services**

Addendum 1 : Questions and Answers

2.2 UPDATED Project Schedule: The following Project Schedule represents the Owner's best estimate of the schedule that will be followed. The Owner reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. Notification of any adjustment to the Project Schedule shall be provided to all who have requested this RFQ.

Project Schedule (Estimated)	Date	Time
Advertisement of RFQ	March 18, 2022	
Deadline for written questions and clarification on RFQ	April 15, 2022	12:00 pm
Answers to questions provided via an Addendum	April 22, 2022	
Deadline for submission of Statement of Qualifications	May 6, 2022	12:00 pm
Owner completes qualification evaluation, establishes a short-list of firms remaining in the competition. Owner notifies firms on short-list and schedules interviews (if required)	May 31, 2022	
Complete interviews of firms on short-list (if required)	June 17, 2022	
Notify selected Design-Build firm and begin contract negotiations	June 20, 2022	
Complete Contract negotiations with selected firm	July 1, 2022	
Award of Contract	July 6, 2022	
Notice to Proceed	July 7, 2022	
Project Completion	July 15, 2025	