

Pender County Planning and Community Development

Planning Division

805 S. Walker Street
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Burgaw, NC 28425



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www.pendercountync.gov

MAJOR AND MINOR SITE DEVELOPMENT APPLICATION

THIS SECTION FOR OFFICE USE							
Date:		Permit Number:		Permit Fee:		Invoice Number:	
*Zoning Approval ONLY: YES / NO				Final Zoning Compliance Approved: YES / NO / N/A			
Type of Site Development Plan:		<input type="checkbox"/> Major		<input type="checkbox"/> Minor			
SECTION 1: GENERAL INFORMATION							
Applicant's Name:				Property Owner's Name:			
Applicant's Address:				Property Owner's Address:			
City, State, & Zip				City, State, & Zip			
Phone Number:				Phone Number:			
Email Address:				Email Address:			
Legal relationship of applicant to landowner:							
SECTION 2: PROJECT INFORMATION							
PIN (Property Id #):				Total property acreage:			
Zoning:				Acreage to be disturbed:			
Water Provider:				Water Provider:			
Directions to Site:							
Current Use:			Sq Ft of Building:			Building Height:	
Setbacks	Front:		Side:		Rear:		
NAICS Code/Use:							
Business Name:							
Describe activities to be undertaken on project site:							
Ownership:		Number of Employees:		Number of Members:		Seating Capacity:	
<input type="checkbox"/> Private <input type="checkbox"/> Public							

**If the applicant is not the owner of the property, a notarized letter from the property owner may be required*

**Zoning approval is for the use being proposed ONLY, other department approvals may be required i.e. Fire Marshal, Environmental Health, Permitting, etc...*

SECTION 4: ADDITIONAL COMMENTS			
SECTION 5: SIGNATURES			
Applicant's Signature		Date:	
Applicant's Name Printed		Date:	
Owner's Signature		Date:	
Owner's Name Printed		Date:	
Planning Staff:		Date:	