

**PENDER COUNTY HEALTH DEPARTMENT
ADVISORY BOARD OF HEALTH MEETING**

Minutes

January 9, 2020

The Pender County Advisory Board of Health held a regular meeting on Thursday, January 9th at 5:00 p.m. in the Pender County Health Department Board Room.

Board Members Attending:

- Shannon Jennings, Vice Chair
- Pammela Baker
- Samantha Murphy
- Samenthia Jones

Board Members Absent:

- Kim Collins, Chair
- George Brown
- Jan Dawson
- Angela Livingood

Health Department Staff Attending:

- Carolyn Moser, HHS Director
- Vence Dodge, Environmental Health Supervisor
- Kerrie Timmerman, Health Educator

Minutes taken by: Marti Smith

- **Meeting called to order by:** Shannon Jennings, Vice Chair

Welcome and Introductions

Shannon Jennings welcomed everyone.

Public comment: None

Action Items:

➤ **Approval of the Minutes**

The minutes from the October 24, 2019 board meeting were presented for approval by Pammela Baker. Samenthia Jones seconded the motion. The motion passed unanimously.

Program Updates

➤ **Environmental Health**

Environmental Health Supervisor, Vence Dodge passed out handouts to the Board. Lexi Perillo completed the required training for submission to test for the Well Authorization and Daycare Authorizations. Several State Regional Consultants, within the Environmental Health mandated programs, will be visiting the county to start the reaccreditation process. The consultants ride along with the Environmental Health Specialists to critique and review the field inspections. Denzel Lewis is sitting for his National Environmental Health Association (NEHA) exam April, 2020. Ben

Kane sat and passed the drone licensing examination for the Vector Control program. Licensing will need to be renewed every two years. Mr. Dodge went over on-site numbers with the Board.

Mosquito Control to start larviciding after the last freeze, somewhere around April 1, 2020.

Food and Lodging completed 100% of inspections for last quarter.

➤ **Medicaid Managed Care Update**

Mrs. Moser explained that since the state has not approved the budget, Managed Care has been suspended.

➤ **Catch My Breath Overview**

Health Educator, Kerrie Timmerman explained to the Board, Catch My Breath: a Youth E-Cigarette & JUUL Prevention Program being shared in local schools. She explained, she and Health Educator Monique Travise are training the teachers to teach the program. The program is popular, and teachers, parents and students are responding well.

Discussion/Information

National Drug Take Back Update

The next National Prescription Drug Take Back Day will be April 25, 2020. Kerrie Timmerman shared prior “Take Back” event results.

FY20 6-month Budget Report

Carolyn Moser explained the 6-month FY19/20 Budget report that was included in each member’s packet. The report reflected 41% expenditures and 42% revenues through December 2019. Mrs. Moser shared County Manager, Chad McEwen is calling for budget related items to be submitted earlier and explained his desire to take a close look at employee salaries.

Flu Report

Mrs. Moser stated there has been little flu activity this year and explained this was the second year giving flu shots in the schools. Anticipating a late season increase, a letter has been sent out to the schools reminding parents to keep sick children home.

Re-Accreditation 2020 Process

Mrs. Moser explained the re-accreditation process for those members who have not undergone the process in the past. She stated the process includes 41 benchmarks broken down into 147 activities. She further stated changes have been made to the process to accommodate consolidated Boards of Health.

Capital Improvement Planning

Mrs. Moser stated Little Architects have been selected and will come and meet with individual programs to see what their needs are regarding a new Health and Human Services Building. Discussion was made.

Other

Shannon Jennings shared information regarding African Swine Fever, stating it is not contagious to people, but it is a very hardy disease and impacts importing and exporting pork. Discussion was made.

Adjourned meeting: Meeting adjourned 6:30 p.m.

Next meeting: April 9, 2020 at 5:00p.m. in Hampstead.