

# **RPTWSD – CONNECTION FEE HARDSHIP PAYMENT PLAN**

## **CHECKLIST**

- 1) Contact Pender County Utilities for eligibility requirements
- 2) If water is available to serve your property, you will be directed to contact the Pender County Department of Social Services to arrange an appointment and receive details of the income verification information required to receive the “Letter of Hardship”
- 3) Bring the “Letter of Hardship” to Pender County Utilities and complete the Rocky Point-Topsail Water & Sewer District Application for water service
- 4) Complete the Hardship Plan Installment Agreement
- 5) Inform the Utilities Clerk of the number of months you would like to schedule for making the necessary minimum monthly payment of \$154.17 towards the Tap and Inspection Fee (\$1850.00). The maximum schedule available is 12 months
- 6) Make first payment of \$154.17 towards the water tap and inspection fee
- 7) Make regular monthly payments to Pender County Utilities (PCU)

## **CONTACT INFORMATION**

Pender County Utilities (PCU)  
605 E. Fremont Street  
P.O. Box 995  
Burgaw, NC 28425

Pender County Dept. of Social Services  
810 S. Walker Street  
Burgaw, NC 28425

Phone: (910) 259-1570  
Fax: (910) 259-1579

(910) 259-1380  
(910) 259-1418

# PENDER COUNTY UTILITIES



## Rocky Point-Topsail Water & Sewer District Connection Fee Hardship Payment Plan

March 1, 2009  
Updated July 1, 2022

### PURPOSE

The purpose of this plan is to assist Pender County property owners with documented financial hardships an affordable payment schedule for the connection fees required to connect to the Rocky Point-Topsail water system.

### PLAN

The Rocky Point-Topsail Connection Fee Hardship Payment Plan is available only to **residential property owners** in Pender County excluding developers, general contractors, new construction, and tenants of rental property to assist those with documented financial hardships that cannot afford to pay the Capacity, Tap, and Inspection Fees at the time of application. Currently, the Capacity Fee for a standard residential ¾” water service is \$3,404.00. The Tap Fee is \$1925.00, and the required Inspection Fee is \$25.00 for a total of \$5,354.00.

The first step in the process is to contact Pender County Utilities (PCU) to verify if water is currently available to serve the residential property. If water is available, the applicant will be directed to contact and visit the Pender County Department of Social Services located at 810 S. Walker Street in Burgaw (259-1240) to arrange for income verification requirements in order to qualify for the required “Letter of Hardship”. The “Letter of Hardship” verifies the applicant qualifies under U.S. Department of Housing and Urban Development guidelines for the Low to Moderate income classification in Pender County.

The 2008 Median Income for a 4-person household is \$49,400.

Income Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Median	\$34,600	\$39,500	\$44,500	\$49,400	\$53,400	\$57,300	\$61,300	\$65,200
Low	\$27,650	\$31,600	\$35,550	\$39,500	\$42,650	\$45,800	\$49,000	\$52,150
Moderate	\$33,150	\$37,100	\$41,050	\$45,000	\$48,150	\$51,300	\$54,500	\$57,650

Bring the *Letter of Hardship* to Pender County Utilities and complete a Rocky Point-Topsail WSD *Application for Water Service* and *Payment Plan Installment Agreement* to arrange for a no-interest connection fee payment and financing plan.

PCU will provide up to 12 months interest free to make partial payments of \$162.50 per month towards the Tap Fee of \$1925.00 and Inspection Fee of \$25.00 (\$1950.00 total).

**These fees must be paid in full prior to receiving a water tap.**

Upon payment in full of the \$1950.00, the water tap will be installed within 30 – 60 days and water service can begin.

The remaining Capacity Fee amount of \$3,404.00 will be financed interest free in 36 equal monthly payments of \$94.56 **in addition** to the regular water bill each month. The average regular water bill is approximately \$65.00 per month. Therefore, the total water bill including the \$94.56 payment will be approximately \$160.00 per month. The balance of the Capacity Fee account may be paid at any time without penalty.

**In the event the applicant fails to make timely payments by the required due date of the financed amount and/or their regular water bill, water service shall be suspended until the balance of both current charges are paid in full, plus any applicable reconnection service fee.**

**In the event the applicant fails to make all scheduled payments as required, the Payment Plan Installment Agreement shall be terminated and all payments previously made will be forfeited as liquidated damages to the Rocky Point-Topsail Water & Sewer District.**

	Amount of Payment	Number of Months	Total of Payments
Tap & Inspection Fee	\$162.50	12	\$1,950.00
Capacity Fee	\$94.56	36	\$3,404.00

# ROCKY POINT-TOPSAIL WATER AND SEWER DISTRICT CONNECTION FEE HARDSHIP PAYMENT PLAN APPLICATION

## INSTALLMENT AGREEMENT FOR PAYMENT OF WATER TAP AND/OR CAPACITY FEE

In accordance with the Rocky Point-Topsail Water and Sewer District (RPTWSD) Connection Fee Hardship Payment Plan established to assist in the payment of the Residential Tap Fee of \$1925.00 and Inspection Permit Fee of \$25 required to be paid in full prior to receiving water service from the RPTWSD, Pender County Utilities (PCU) will accept up to 12 equal payments of \$162.50 per month interest free.

The Residential Capacity Fee of \$3,404.00 can be financed interest free in 36 equal monthly payments of \$94.56 **in addition** to the regular water usage bill each month.

Each payment will be due by the 10th of each month. The first Tap/Inspection Fee payment of \$162.50 must be paid at the submission of this agreement and upon completion of the Rocky Point/Topsail Water and Sewer District Application for Water and/or Sewer Service.

Failure to make any of the installment payments in a timely manner by the 10th of each month will subject this agreement to termination and if water service is available, it is understood that water service to the property shall be suspended until all arrears are paid in full, plus any applicable reconnection services charges.

**By my signature below, and payment of the initial installment in the amount of \$162.50, and completion of the Application for Water and/or Sewer Service, I agree to the terms of this agreement and to make the remaining additional payments until a total of \$1950.00 has been paid to the Rocky Point/Topsail Water and Sewer District for the Water Tap and Inspection Fees due to begin residential water service.**

**Upon completion of the \$1850.00 installment payment process, I understand that the water tap and meter will be installed and my account with the Water District will be activated. Furthermore, I agree to make the remaining 36 equal monthly payments of \$94.56 in addition to the regular water usage bill each month until the Capacity Fee total of \$3,404 has been paid in full.**

**In the event I fail to make all scheduled payments as required, I understand and acknowledge this Payment Plan Installment Agreement shall be terminated and all payments previously made on the account will be forfeited as liquidated damages to the Rocky Point-Topsail Water & Sewer District.**

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Pender County Utilities Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date